Dear Parents/Guardians: Theodore Vick Elementary School

 As part of our continuing efforts to provide information regarding your student’s progress and status, parents are able to view student information for their students from our district database using the District Parent Portal. Through our secure server you will able to view your student’s grades, classes and attendance records as well as update required student information easily. This letter will provide you with the information necessary to log into the AESD Parent Portal through any internet connection.

NOTE: Parents/guardians who created an account last year do not need to create a new account. You can log on using your previous portal information.

The following data is necessary to create your Aeries Portal account. This information cannot be given over the phone or by email. If you lose this card please visit the school office for the information. A valid photo id of the legal parent/guardian is required. NOTE – This information will not be given to anyone other than the legal parent or guardian.

The following information is required prior to creating an AESD Parent Portal account:

 • A valid working email account

 • AESD Student ID Number:

• Verification Code (VPC):

• Primary Telephone Number: The number on file for your student

 **To create a new Aeries-AESD Parent Portal account:**

1. Login to: <https://www.adelantoschools.com/pp/LoginParent.aspx>

2. Select “Create New Account” then select “Parent” and click “Next”.

3. Enter your email account and a password you create, then click “Next”

4. Enter the required information, click “Next”

5. Check your email (possibly your Spam or Junk folder) for an email from webmaster@adelantoschools.com

6. Open the email. Click on the link “Confirm Current Email Address”

7. Visit https://www.adelantoschools.com/pp/LoginParent.aspx to login

8. Enter the login information requested.

 **To add additional student(s) to your existing Aeries parent account:**

1. Log in to your existing parent account at <https://www.adelantoschools.com/pp/LoginParent.aspx>

2. Select “Change Student” in the upper right corner of the page.

3. Select “Add new student to your account”

4. Enter the information requested

 5. Click on “Home” in the upper left corner

 PLEASE NOTE: The AESD Parent Portal will automatically log you out after 20 minutes of inactivity. It is imperative that you log out and close the internet browser when you have finished using the District Parent Portal on a public computer (any non-home computer). Failing to close the internet browser may make your student’s personal record available to users who use the computer after you. They may be able to view and/or print out information contained in your student’s school records.